Company Registration No. 2944342

Abbreviated accounts for
the period ended 30 June 1999

process benchmarking ltd

Contents

M MAZARS

MAZARS NEVILLE RUSSELL
Chartered Accountants

Auditors' Report to process benchmarking ltd Pursuant to section 247B of the Companies Act 1985

We have examined the abbreviated accounts set out on pages 2 to 4, together with the *financial statements of the company for the year ended* 30 *June* 1999 *prepared under section* 226 of the Companies Act 1985.

Respective responsibilities of directors and auditors

The director is responsible for preparing the abbreviated accounts in accordance with section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts on pages 2 to 4 are properly prepared in accordance with those provisions.

Mazars Neville Russell

MAZARS NEVILLE RUSSELL
CHARTERED ACCOUTANTS
and Registered Auditors
Milton Keynes

20 January 2000

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Process benchmarking ltd

Abbreviated balance sheet
As at 30 June 1999

	Notes	1999		1998	
		£	£	£	£
Fixed assets					
Tangible assets	2		15,935		19,116
Current assets					
Debtors		43,350		189,428	
Cash at bank and in hand		243,667		127,528	
		287,017		316,956	
Creditors: amounts falling due within one year		(234,092)		(277,994)	
Net current assets			52,925		38,962
Total assets less current liabilities			68,860		58,078
Capital and reserves					
Share capital	3		1,000		1,000
Profit and loss account			67,860		57,078
Shareholders' funds			68,860		58,078

These abbreviated accounts have been prepared in accordance with the special provision of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 20/1/00
and signed on its behalf by

L Vella
Director

P Noble
Director

process benchmarking ltd

Notes to the abbreviated accounts for the year ended 30 June 1999

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

1.2 Turnover

Turnover represents the amounts invoiced, excluding value added tax, in respect of the sale of services to customers.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures and fittings	50%
Computer equipment	50%
Office equipment	50%

1.4 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.5 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the period in accordance with SSAP 24.

1.6 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

1.7 Deferred Income

For benchmarking consortiums, income is credited to the profit and loss account over the period of the contract. Income is deferred, and shown in creditors due within one year, to the extent that revenue has not been earned. Costs associated with these contracts are expensed as incurred.

Notes to the abbreviated accounts for the year ended 30 June 1999

2 Fixed assets

	Tangible assets £
Cost	
At 1 July 1998	58,684
Additions	17,220
At 30 June 1999	75,904
Depreciation	
At 1 July 1998	39,567
Charge for the period	20,402
At 30 June 1999	59,969
Net book value	
At 30 June 1999	15,935
At 30 June 1998	19,116

3 Share capital

	1999 £	1998 £
Authorised		
1,000 Ordinary shares of £1 each	1,000	1,000
Allotted, called up and fully paid		
1,000 Ordinary shares of £1 each	1,000	1,000