Registered Number 02595789

OFFITEC LIMITED

Abbreviated Accounts

31 March 2012

OFFITEC LIMITED **Registered Number 02595789**

Balance Sheet as at 31 March 2012

	Notes	2012		2011	
		£	£	£	£
Fixed assets					
Tangible	2		113,808		95,948
Total fixed assets			113,808		95,948
Current assets					
Stocks		448,889		446,656	
Debtors		865,774		783,833	
Investments		0		0	
Cash at bank and in hand		7,688		351	
Total current assets		1,322,351		1,230,840	
Creditors: amounts falling due within one year		(730,780)		(739,841)	
Net current assets			591,571		490,999
Total assets less current liabilities			705,379		586,947
Creditors: amounts falling due after one year			(278,069)		(280,860)
Total net Assets (liabilities)			427,310		306,087
Capital and reserves					
Called up share capital			50,000		50,000
Profit and loss account			377,310		256,087
Shareholders funds			427,310		306,087

a. For the year ending 31 March 2012 the company was entitled to exemption under section 477(2) of the Companies Act 2006.
b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
c. The directors acknowledge their responsibility for:
    i. ensuring the company keeps accounting records which comply with Section 386; and
    ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.
d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 30 December 2012

And signed on their behalf by:
Michel W Helayel, Director
Beulah M Helayel, Secretary

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.

Notes to the abbreviated accounts

For the year ending 31 March 2012

1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Small Entities (effective January 2005)

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Lease Hold Property	0.00%	Straight Line
Plant and Machinery	25.00%	Straight Line
Motor Vehicles	25.00%	Straight Line
Fixtures and Fittings	25.00%	Straight Line
Office Equipment	25.00%	Straight Line

2 Tangible fixed assets

Cost	£
At 31 March 2011	164,727
additions	30,144
disposals	0
revaluations	0
transfers	0
At 31 March 2012	194,871
Depreciation	
At 31 March 2011	68,779
Charge for year	12,284
on disposals	0
At 31 March 2012	81,063
Net Book Value	
At 31 March 2011	95,948
At 31 March 2012	113,808

3 Transactions with directors

None

4 Related party disclosures

None